

CITY OF FORT ATKINSON
City Council Minutes ~ March 3, 2020

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Hartwick, Cm. Johnson and Pres. Kotz. Also present: City Manager, City Attorney, City Clerk/Treasurer and City Engineer.

Excused absence: Cm. Scherer.

APPROVAL OF MINUTES OF FEBRUARY 18, 2020 REGULAR COUNCIL MEETING.

Cm. Hartwick moved, seconded by Cm. Becker to approve the February 18, 2020 regular council meeting minutes. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

Ann Engelman, 428 Sherman Ave. E. spoke in regards to the Rhythm on the River and the scheduled end time of the live music. *Later in the meeting, the Chamber confirmed music would be done by 11:00 pm.*

PETITIONS, REQUESTS AND COMMUNICATIONS

a. Update from Chamber of Commerce on Annual Tourism Report and Budget.

Carrie Chisholm and Katie Carey provided an annual update from 2019 and the 2020 budget and upcoming goals.

Cm. Becker moved, seconded by Cm. Johnson to accept and file the update from Chamber of Commerce on Annual Tourism Report and Budget. Motion carried.

b. Request for various street closures for Rhythm on the River event on Saturday, August 22, 2020.

Clerk Ebbert reviewed the submission and request for street closures. Cm. Hartwick addressed the 11:00 pm end time and requested the noise level of the bands be monitored to not disrupt the neighborhood. Chamber Rep Kelley Westphal stated the band is scheduled to end at 10:30 pm with potential for the band to have an encore until 11:00 pm.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the request for various street closures for Rhythm on the River event on Saturday, August 22, 2020. Motion carried.

RESOLUTIONS AND ORDINANCES

a. Resolution proclaiming May 2, 2020 as World Migratory Bird Day in the City of Fort Atkinson.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Resolution proclaiming May 2, 2020 as World Migratory Bird Day in the City of Fort Atkinson. Motion carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Parks & Recreation Advisory Board meeting held February 17, 2020.*
- b. *Minutes of Historical Society Board meeting held January 16, 2020.*
- c. *Minutes of Economic Development Commission meeting held February 25, 2020.*

Cm. Becker moved, seconded by Cm. Johnson to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

- a. *Review and approve contract for Wheels Park construction documents and installation.*

Youth Director Brett Ketterman reviewed the contract and fundraising for the skate park to be constructed in Ralph Park. The department was awarded a matching grant from the Community Foundation and successfully raised the remainder of funds needed. American Ramp Company adjusted the design to better serve the community with a 100% concrete park which is desired by skateboarders. Shade, benches and a water fountain will finish off the features of the park.

Cm. Hartwick moved, seconded by Cm. Becker to approve contract for Wheels Park construction documents and installation by the American Ramp Company in the amount of \$285,000 and \$5,000 of in-kind donations. Motion carried on a roll call vote.

- b. *Economic Development Fund update.*

Manager Trebatoski provided an update on an EDC Subcommittee to design a program that would meet the requirements of the WEDC Capital Catalyst grant for a matching grant. The program was submitted to WEDC for review with hopes of approval and program roll-out June 1, 2020.

Cm. Becker moved, seconded by Cm. Johnson to accept and file the Economic Development Fund updates. Motion carried.

- c. *Recommendation from Economic Development Commission on installation of fiber internet in Klement Business Park.*

Manager Trebatoski reviewed the EDC discussion and recommendation. Internet available in the business park is aged and slow in comparison to business operations and need. The city is investigating with the school district to see if an alternative plan is available to make fiber available. Trebatoski reviewed the options including the city install at our expense or to enter into an agreement with IPEC to reimburse them for the installation and connection costs up to \$28,570.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the recommendation from Economic Development Commission on installation of fiber internet in Klement Business Park, to first investigate the option of the city owning the fiber in the park and to be able to offer the internet and phone service to the businesses, and if that is not feasible to enter into an agreement with IPEC to reimburse them for the installation and connection costs up to \$28,570, upon installation and connection of the fiber and proof of payment using the assigned fund balance for industrial land sales upon Council. Motion carried on a roll call vote.

NEW BUSINESS

- a. *Review and approve school district fiber locate contract and city fiber installation contract.*

Engineer Selle discussed the plans of the school district to install fiber to connect all school facilities. The path of the fiber would be close to several downtown city offices therefore Staff discussed the option to install additional conduit to benefit the city. The City would pay for material

cost for additional fiber and the cost for each fiber lateral to serve the city along the route. The estimated cost from the contractor is \$15,092. Funding would be covered from various departments that would benefit from the connection.

Cm. Becker moved, seconded by Cm. Johnson to approve the school district fiber locate contract and city fiber installation contract with Intercon Construction not to exceed \$15,092. Motion carried on a roll call vote.

Cm. Hartwick moved, seconded by Cm. Johnson for the city to contract with the school district for city staff to perform the locate services for fiber installation. Motion carried.

MISCELLANEOUS

a. Report on 2019 tax collections and on 2019 delinquent personal property taxes.
Clerk/Treasurer Ebbert reviewed the collection season. As of March 3rd, there is approximately \$13,800 between 24 outstanding delinquent personal property accounts.

Cm. Hartwick moved, seconded by Cm. Johnson to accept and file the report on 2019 tax collections and on 2019 delinquent personal property taxes. Motion carried.

Cm. Becker moved, seconded by Cm. Hartwick to send any delinquent personal property accounts to the Attorney for collection. Motion carried.

b. Temporary Class "B" beer and/or wine license for Lions Club Smelt Fry to be held at the Municipal Building on April 17, 2020.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Temporary Class "B" beer and/or wine license for Lions Club Smelt Fry to be held at the Municipal Building on April 17, 2020 contingent upon having licensed bartenders and purchasing products from a distributor/wholesaler. Motion carried.

c. Temporary Class "B" beer and/or wine license for Lions Club Corn & Chicken Dinner to be held at Jones Park on August 16, 2020.

Cm. Hartwick moved, seconded by Cm. Becker to approve the Temporary Class "B" beer and/or wine license for Lions Club Corn & Chicken Dinner to be held at Jones Park on August 16, 2020 contingent upon having licensed bartenders and purchasing products from a distributor/wholesaler. Motion carried.

d. Temporary Class "B" beer and wine license for Rhythm on the River event on August 22, 2020.

Cm. Becker moved, seconded by Cm. Johnson to approve the Temporary Class "B" beer and wine license for Rhythm on the River event on August 22, 2020 contingent upon having licensed bartenders and purchasing products from a distributor/wholesaler. Motion carried.

e. Granting operator licenses.

Cm. Hartwick moved, seconded by Cm. Becker to approve the granting of operator licenses. Motion carried.

f. City, Sewer, Water and Stormwater Utility Financial Statements as of January 31, 2020.

Cm. Becker moved, seconded by Cm. Hartwick to approve the City, Sewer, Water and Stormwater Utility Financial Statements as of January 31, 2020. Motion carried.

g. *Adjourn to closed session after regular council meeting pursuant to Section 19.85 (1)(e), Wisconsin Statutes, to consider sale of property.*

Cm. Johnson moved, seconded by Cm. Becker to adjourn to closed session after regular council meeting pursuant to Section 19.85 (1)(e), Wisconsin Statutes, to consider sale of property. Motion carried on a roll call vote. Council will not reconvene into open session.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. *Verified claims.*

Cm. Becker moved, seconded by Cm. Hartwick to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Hartwick moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 8:18 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL